



Discovery Community School
<http://dcs.ourschoolpages.com/Home>

DCS Steering Meeting Minutes
March 3rd, 2022
Location: Zoom

Presiding: Barb Boyd

Minutes: Dyana Stevens

Opening: 6:33 pm

Barb opens with the DCS Land Acknowledgment. She also acknowledges that there is a lot on everyone's minds and hearts with mask mandates ending and the war in Ukraine.

Principal's Report – Erin Bowser

In general, what is on everyone's minds is Olders going to camp in less than a month. The other things we are thinking of is what masking will look like come March 14th (after the in-school mask mandate expires). Waiting for Mr. Holmen's guidance on what this will look like in practice. Friday Specials has had great weather and hope that will continue for remaining tracks.

Q: Parent volunteers inside the building? A: (EB) Anticipating that those things will be reinstated with Covid case numbers dropping.

Q: Learning Journeys? A: (EB) If we go ahead with LJ's, the team is working on what guidelines will look like for Spring. Cars vs bus, cars should be fine but buses will be as well. Bus cost is a consideration, as is scheduling for district bus use. The LJ team is looking into possible options.

Q: Moving up ceremony, will it be in person? A: (EB) At this time, we do anticipate that it can be in-person in the building.

Q: Do you feel that generally it will be "business as usual" after next week? A: (EB) I do feel like there will still be some precautions in place (distancing, now 3 feet vs 6 feet) and other measures in place for management.

Q: follow up to that: "Would we be able to meet in the library?" A: (EB) It was paused, but I do anticipate that being something that will be adjusted as well (in-person meetings). We have had meetings that were both in-person and remote. Zoom meeting can connect to the biggest screen in the library. Mary O: The May meeting is probably where we'll need to make that decision, so we have time. EB: We can also open different spaces to comply with distancing guidelines.

Q: New families names/emails, can we get that information to invite them to May meeting and Summer events? A: (EB) Yes, after Spring Break we can get that information for you.

Discussion on possible changes to May meeting - where new families are welcomed but breakout in to another area to avoid having to sit through an entire meeting.

Q: Ms Subcleff interested in checking out Camp Sealth beforehand, can we use DCS budget line item to cover a sub for her. A: (EB) Erin is scheduled to go out next Tuesday to check it out (along with another 5th Grade teacher), school will be covering the sub costs. Sensitivity to kids experiencing some anxiety about being away from home, especially with the pandemic. Teachers have been really thoughtful about how they are going to support kids regarding those feelings.

Q: How many in a cabin? A: Built like duplexes, so there are 8 and 2 beds for chaperones. F/U question: Would that be announced for pre-arranged get togethers beforehand. A: (EB) I will find out and share that feedback.

Teacher's Report – Diane Jewell

We're loving "read across America", Ms. Glassburn's idea. Youngers have been begging to read, so it's been fun and exciting. We're busy collecting Art for "The Event". Team had a meeting about Learning Journeys, not sure what it's going to look like. Middles will definitely be going, Youngers are a maybe and Olders are definitely going on some (including Outdoor Ed!). Lots of organizing and paperwork.

Q: Do teachers want time at the next meeting to share? A: (DJ) Yes, just a few minutes each teacher would be great.

Treasurer's Report – Jason Ahlf

Balances: Checking - \$16,314.16 Savings - \$15,971.23

Budget Proposal

\$28,430 anticipated income

\$37,100 expected expenses

Started the year with \$27,000 (theoretically, we should have been around \$18,000)

Jason guesses that we're still going to end up with a surplus, based on Covid still restricting Learning Journeys, buses, etc. Anticipates we will not have spent down our surplus this year.

Discussion on reactions and cutting budgets. Barb and Lacey suggest keeping numbers as is. Rainy day target, that should be voted on eventually. Proposed half of expenses (\$18,000), which would take a motion and Community vote. Discussion on using funds to further make Indianola more affordable to help reduce surplus.

Bus line item bumped from \$700 to \$1200 based on rise in transportation costs per Erin Bowser.

Graduation and New Family Gifts bumped from \$150 to \$400

Graduating bumped from \$1250 to \$2000

Add line item for 5th Grade Party, budget of \$1500

Revise Graduation/Moving Up Ceremony for \$500

Swim Event bumped from \$400 to \$500 based on City of Kirkland's rate raise

Insurance bumped from \$1700 to \$1900

Sophie will contact Ms. Measham regarding Community Outreach funds, if she is submitting receipts

Community Building bumped from \$1000 to \$1250

Community Speaker bumped from \$800 to \$1250

Discretionary Fund Support increased to \$150

Community Outreach raised to \$1250, with a breakout of \$750 for Pantry Packs support

Adding a line item for Hardship Allowance for Outdoor Ed

Discussion on Spring Camp Income (portion families pay), removing it

Steering doesn't have to approve the budget, it will be voted on at Community

Quorum will be needed at Community to pass the budget, defined as 20 people in the meeting

Community Building – Sophie Truman

Sophie: We would love if someone from the Youngers family would take on co-chair shadowing for next year (for taking over Community Building from 2023-2024). A: (Mary) Making that pitch in May when new parents are at the Community Meeting works well traditionally. Discussion on how to recruit for open positions. Susan will add it to open volunteer positions.

Equity Icebreaker next Weds. PTSA is also looking for volunteers for Book Rodeo. Sound System: David Noor (on behalf of Destiney) David needs more information.

Discussion on what we have and what we need. Mary notes that 'Enrichment' might have insight since they use it for the play. Olivia will ask Kumal to summarize what we have. (EB) If you want to assemble a team to take a look at the equipment, let her know. After school or weekend would work best.

Barb: Who wants to test it out: Sophie volunteers. Destiney thinks David could make it work. Erin proposed Friday March 11th during the day. Sophie, David, Erin Bowser, maybe Eric Oemig. 3/11 at 4pm proposed.

Barb: the school building is going to buy a new system but we get to pick it out as long as it fits the schools criteria. Go on Amazon to find the specs that we want, send to Katty and then the district will find a similar system from one of those approved vendors and purchases it.

Spring Camp – Chris

Quote from Indianola (assuming similar numbers) \$4400 for the day, plus some tents for Saturday night that we can extend to Friday night as well. At Community, Chris is going to ask for an additional \$1500 to cover everybody. I have a proposed schedule for right now, we have volunteers (thanks to Susan). There's no official theme, unless someone wants to take that on. Only question is skits, do we want to do it since "The Event" is only 3 weeks before. No Big Swing. But "Back Together Again" can be an easy theme. "Beach Cleanup". To make skits happen, we need a volunteer. Please contact Susan Grimm.

Q: Are we going to need website registration? A: No, this is going to be much more simple as people are tent camping. Sign-up Genius to streamline slots. Chris: I have the schedule together, so it should be relatively straightforward.

Q: When we go, do we put a deposit for 2023? A: Yes, treasurers and co-chair need to sign the check. (Lacey) It was pre-signed but not completed, so it can be filled in on-site. Sometimes we do two checks, but it makes doing the books easier.

May 21st is the date for Spring Camp.

Spring Play is May 13th and 14th.

Master Checklist – Dyana

Upcoming Board work in April

- **Staff Appreciation:** May teacher appreciation planning
- **Volunteer Coordinator:** Recruit start-of-school volunteers
- **Community Building:** Plan Farewell gifts for departing families
- **Green Team:** Green Team Earth Day activities
- **Community:** elects 2017-18 officers
- **Treasurer:** April Statements
- **Spring Camp:** Spring Camp Registration form update
- **Spring Camp:** Kick off at Community
- **Spring Camp:** Registration Opens
- **Community Building:** Request host for June PNO
- **Community Building:** Book O.O. Denny Park for July Family Picnic
- **Co-Chairs:** Send meeting notices to the community 2 weeks before and solicit agenda. Send reminders at 1 week and 3 days.

Key April dates:

- 4-8 Spring Break NO SCHOOL
- 11-14 Camp Sealth Outdoor Ed
- 14 LWSD PTSA Council Meeting 7pm-8:30pm LWSD Resource Center Redmond
- 14 DCS Steering Meeting 6:30pm
- LWSD PTSA Council Members Meeting
- Spring Break NO SCHOOL
- 28 DCS Community Meeting (Elections) 6:30pm
- 30 The EVENT (3:00 pm)

Friday Specials - Mary/Kristin

First week went well, hoping it will be clear again tomorrow. Photography, Paper Fashion (inside), Art and Nature and Catapults. Potential dates for Spring FS's sent to teachers. Agility, Orienteering, Drawing. Q: (Mary): For Orienteering, can we take them over to Big Finn Hill Park. A: (EB) If we drive or walk, we'd need to do permission slips. We'd also have to do auto approvals. F/U (Mary): It's not something we can do on campus - I need Big Finn Hill Park. A: (EB) We'd need to know two weeks ahead of time in order to get parent/car approval.

Volunteer Update (Susan):

Got a volunteer for Peter Kirk pool coordination, volunteer for snack and bonfire at DCS Summer Retreat. Question about what Summer Picnic position requires (reserving park shelters, getting supplies, starting grill, organizing cleanup). Weds, July 27th for Summer Picnic, 3rd Sunday in August for Swim Event.

Elections, board positions are being discussed.

Walkon Topics

Barb motions to approve \$800 of Surplus Funds for Camp Sweatshirts for Olders, Chris seconds it. All yays, no nays. Motion passes.

Barb motions to approve \$400 for 5th Grade Graduation party. Chris seconds. All yays, no nays. Motion passes.

Adjourned: 9:16pm